

<b>Number:</b> Gen 136	<b>Date:</b> March 28, 2022
<b>Subject:</b> Billing Process for Ukrainian Evacuees	<b>Reference:</b>

**To: All Physicians and billing staff**

Ukraine evacuees arriving in Alberta on February 24, 2022 or after (those who have evacuated Ukraine or cannot return to Ukraine), will be covered under the Ukrainian Evacuee Temporary Health Benefits Program (UETHBP).

This program will provide temporary coverage to Ukrainian evacuees who do not qualify for registration and coverage under the *Alberta Health Care Insurance Plan (AHCIP)* and *Hospital Benefits Plan*, or other public health benefits because they are not considered residents or deemed residents, as defined in the *Alberta Health Care Insurance Act*.

**Submitting claims under the UETHBP**

Evacuees may present for medical care before they are enrolled with the UETHBP and receive an Alberta Personal Health Care Number (PHN).

Alberta Health requests your support to provide insured services to Ukrainian evacuees without a PHN or a health history to guide treatment, using the process below.

Individuals under the UETHBP will be eligible to receive all insured services listed in Alberta’s Schedule of Medical Benefits (SOMB).

- For health services provided by a physician to an evacuee prior to the issuance of a PHN, please provide the medical service and hold your patient claims until the PHN is issued.
- Please encourage patients who present without a PHN to register with the UETHBP by completing the AHC102 AHCIP registration form, available from a link on page 2 of this bulletin.
- Once a PHN is issued, physicians can submit claims retroactively for payment, as per the regular claims submission process and rules.
  - Physicians are requested to check Netcare, after April 30, 2022, to confirm that a PHN has been issued.
  - Once a PHN is available on Netcare, physicians can proceed with submitting the claim to Alberta Health for payment.
  - After May 1, 2022, if a billing clerk is not able to locate a patient’s PHN, please contact Alberta Health for assistance at: [evacueehealthregistration@gov.ab.ca](mailto:evacueehealthregistration@gov.ab.ca)
- This PHN will not be valid for reciprocal billing costs; please do not refer Ukrainian evacuee patients for out-of-province or out-of-country services.
- The Alberta physician is not responsible to develop tracking mechanisms outside the regular claims submission process and rules.

## For Your Information

### Provision of coverage

Information regarding the UETHBP and registration form will be included in the initial package of information provided to evacuees upon their arrival in Alberta. Physicians should direct the evacuee to register with the UETHBP, if the evacuee is not aware of the program and indicates that they have not registered yet.

Ukrainian evacuees may register for enrollment for the UETHBP by completing the AHC102 AHCIP registration form available on the Government of Alberta website:  
<https://cfr.forms.gov.ab.ca/Form/AHC0102.pdf>.

Completed forms and accompanying documents must be submitted to Alberta Health by mail to:

Ukrainian Evacuee Temporary Health Benefits Program (UETHBP)  
Alberta Health Care Insurance Plan  
PO Box 1360, Station M  
Edmonton, Alberta  
T5J 2N3

Alternatively, forms may be dropped off in-person to an Alberta Health Certified Registry Office. A list of participating registry offices can be found here: <https://www.alberta.ca/ahcip-registry-locations.aspx#jumplinks-0>

A person's enrollment in the UETHBP is effective from the date of arrival in Alberta. Once enrolled with the UETHBP, evacuees will receive a distinctive health card with their PHN.

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### Supplementary Coverage

A separate bulletin will be published regarding supplementary benefits.

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